



Dear Parent/Guardian,

FAMILY LEARNING CONFERENCE

We are holding our Family Learning conference on **Wednesday 8th and Thursday 9th March 2017 from 3.30pm** –Please note the last appointment will be 6:20pm. Family learning Conferences will take place In: Year 3 Rosen Classroom, Year 4 Walliams Classroom Year 5 Tolkien Classroom and Year 6 in Pullman Classroom.

As education is a three-way process involving parents, pupils and teachers, we feel it is very important to involve the pupils in these consultations. Consequently we ask you to bring your child to the meeting since they will be talking to you about their work and targets.

Please could you fill in Part A of the form below and return the completed form to school as quickly as you can. We will then try to arrange an appointment as near as possible to the times you ask for. Please write down on the form if you have other children in another class.

Each family learning conference will be for ten minutes. Please tick the box next to the half hour time section in which you would like your appointment. If you are flexible with your timings please can you tick more than one box, as this will assist us in allocating appointments. During the evening Miss Richardson our Leader of inclusion/Senco will be available to speak to parents who have concerns about provision for Special Educational Needs. Please contact the office if you wish to book an appointment with her.

Unfortunately, the supply teacher in Dickens class will not be available to see parents/carers during the Family Learning Conferences. However, Dickens Class parents will all receive an attainment and progress report for reading, writing, grammar, maths and science, plus targets for Term 4. If you wish to discuss your child's report, please make an appointment via the school office to see Miss Symonds (Year 5&6 Phase Group Leader) for a convenient time.

Yours Faithfully

Miss C Sadler
Headteacher

PART A FAMILY LEARNING CONFERENCE

Child's Name- _____ Class _____

I/we would like to arrange an appointment with my/our child's teacher and any of the following times would be convenient.

<u>Wednesday 8th March</u>		<u>Thursday 9th March</u>	
3.30 – 4.00	↑	3.30 – 4.00	↑
4:00 – 4:30	↑	4.00 – 4.30	
4:30 – 5:00	↑	4.30 – 5.00	
5:00 – 5:30	↑	5.00 – 5.30	↑
5:30 – 6:00		5.30 – 6.00	
6:00 – 6:30	↑	6.00 – 6.30	

Other children at North Borough _____ Classes _____

Signed _____ Parent/Guardian

Please do not detach – Return the whole form

Part B – to be filled in by class teacher FAMILY LEARNING CONFERENCE

Child's Name _____ Class _____

Your appointment has been arranged for _____ pm.